Abstract submission guidelines

OSK welcomes presentations in the form of Papers/ E-Posters/ Case Studies/ Operational Papers/ Images/ Videos/ Skills by Ophthalmologists, OCOs, Optometrists, Medical Practitioners and other Allied Eye Health Workers for presentation.

General Information

1. All abstracts must be submitted in English via email to abstracts2024@osk.or.ke
2. A maximum of 2 abstract submissions per person is allowed per category (Paper, E-Poster, Image, Video).
3. You must ensure that you indicate the type of abstract you are submitting (Paper, E-Poster, Image, Video).
4. All abstracts will be reviewed, graded and accepted or not accepted by the OSK Conference, 2024 Scientific Committee. The committee reserves the right to determine whether a submission will be accepted as a Paper or an E-Poster. The decision of the committee is final.
5. If the abstract is accepted for presentation, one of the authors must undertake to present it. The presenter must be a registered delegate at the OSK Conference, 2024 and must pay all the applicable fees.
6. Abstract status will be sent by email to Submitting Author.
7. Submission Closing Date: **Friday 30th August 2024**

Instructions for Paper/E-Poster

1. Submit Abstract (maximum 250 words) in the format below:
   o Title (maximum 120 characters).
   o List Main Author and Co-authors, including their full names, affiliations and email addresses.
     ▪ Purpose
     ▪ Methods
     ▪ Results
     ▪ Conclusions
2. The Scientific Committee will only accept abstracts with final results or conclusions.
3. When using abbreviations or acronyms for the first time, spell them out in full with the abbreviation in parentheses after the full word(s) the first time it appears in the text. The abbreviation alone should be used thereafter.
4. Indicate whether the presenting author or any co-author has a financial interest in the subject matter or receives money from any mentioned company.
5. Any financial interest must be included on the first slide of the presentation.

Instructions for Case Presentations/ Operational Papers

Submit Abstract (maximum 250 words) in the format below:
   o Title (maximum 120 characters).

o List Main Author and Co-authors, including their full names, affiliations and email addresses.
o Case Description: Brief description of case/ situation
o Why is the case/ situation being presented: Peculiar thing about the case
o Learning point: Main take-home message

Instructions for Images category

You are invited to enter the photo in either of these 2 categories: clinical or diagnostic (includes imaging like x-rays etc.). You can only register one photo at a time. The camera lens should be at least 5MP and above to achieve 300 pixels per linear inch (ppi).

By submitting the photo, you agree to have this photograph uploaded onto the OSK website and may be utilized for purposes of information, education or advocacy.

I ☐ agree (tick if you agree)

Please provide the following information along with the photograph:

- Category the photo belongs to: ☐ Clinical ☐ Diagnostic
- Title/label for the photo
- Narration of the photo (max 100 words)
- Was consent provided? Yes ☐ No ☐ Not ☐ applicable
- Photo credits: (i.e. identity of the person taking the photo)

Instructions for skill presentations

Send in a written summary of the skill you wish to display live/describe in a video format. Once it is accepted, you will be given further instructions with regards to the format.

Instruction for Video submission

1. Videos will be judged according to educational value, originality, scientific content, clarity and expert use of medium.
2. Submit a **Video Abstract** by **30th August 2024**, limited to 120-150 words.
3. Video title - limited to 120 characters
4. Video submissions require a **Background Statement** (250 characters) as part of the application. This is an opportunity to relay additional information to the selection committee and should not be an exact duplication of the abstract text. The Background Statement is a succinct statement explaining the background of why this study was undertaken or reported. This text will not be published and is for the use of the selection committee.
5. Videos must be in final, edited version
6. Narration, in English, is <u>vital</u> for the video. English subtitles may be used.
7. Use of copyrighted music or materials is forbidden without written authorization. By submitting your video under these instructions, you represent that you have or do not need such authorization and you agree to indemnify and defend OSK from all claims based on copyright infringement.

8. Please ensure that you have permission to use any image presented as part of the video. This includes a license for copyrighted material and release forms from any patient(s) recognizable in the video.
9. Videos which are deemed to be offensive by the committee because of racial, sexual, political or religious content will be disqualified. The decision of the committee is final.
10. Main Producers whose videos have been selected should attend the event and be prepared to answer any questions pertaining to the video contents. Opening credits should include financial interest statement. Videos should not promote the use of any commercial product.
11. Video should <u>not exceed</u> 10 minutes.
12. Video must be properly labelled with the main producer's name and the title. The title on the label must match the title submitted and the title presented in the video.
13. Graphics, schematic illustrations and animation can be used to clarify points.
14. Acknowledgement of prior investigators and contributors is required.
15. The video should not be a recorded PowerPoint presentation.

Video Specifications

- Videos may be formatted in MPEG, AVI, WMV, or QuickTime (MOV) with a maximum resolution of 1280x720.
- MPEG-4 is the preferred format.
- Do not use DivX compression.
- Video frame rate must be 30fps or less.

For enquiries, please email to abstracts2024@osk.or.ke.